

INTERNATIONAL
SCHOOL  OF
L A U S A N N E

Accredited by the Council of International Schools and the New England Association of Schools and Colleges

RELEASE OF SCHOOL RECORDS

DIRECTIONS FOR THE PARENTS/GUARDIANS

Please complete this form and send it to your child's current/former Principal, Head Teacher or Director. The school will then forward your child's school records including reports and other documentation in English or translated into English **directly to the International School of Lausanne.**

Please note that without these documents, the application cannot be processed.

APPLICANT'S NAME (as it appears in passport): _____

CURRENT CLASS/GRADE: _____

REQUESTED DATE OF ENTRY AT ISL:

MONTH: _____

YEAR: _____

DIRECTIONS FOR THE APPLICANT'S CURRENT/FORMER SCHOOL

Please forward a copy of the following items, **directly to:**

International School of Lausanne
Admissions Office
Chemin de la Grangette 2
1052 Le Mont-sur-Lausanne
Switzerland
or by email to admissions@isl.ch

1. Last two years' report cards or progress reports.
2. Official Grade transcripts for applicants for Years 10 to 13. Requirement for future university applications.
3. Results of standardised tests (if available).
4. Recommendation Forms (two for applicants for Years 1 to 6 - three for applicants for Years 7 to 13).
5. Results of any diagnostic or psychological evaluations.

All of the above documents must be in English or translated into English. Thank you in advance.

Yours sincerely,



Frazer Cairns
Director