

# *The International School of Lausanne's*

## **Year 13 UNIVERSITY CALENDAR**

**Fall 2018 - Spring 2019**



The University Calendar is a guide for parents and students. Given the vast differences in the application process for each student at the International School of Lausanne, all dates, events, questions, and issues cannot be addressed in the following pages. This calendar is an attempt to help students and parents through the college application process. A more detailed University Handbook will be provided to all Year 13 students. Please, contact the counselling office if you have any questions.

Steve McArthur & Stephen Darby  
Academic Counselors  
International School of Lausanne  
[smcarthur@isl.ch](mailto:smcarthur@isl.ch) & [sdarby@isl.ch](mailto:sdarby@isl.ch)  
direct phone: 021 560 01 43

## **SEMESTER 1 - 2018**

**All students must provide proof of application submission to academic counsellors at least two weeks prior to the University deadline. Some internal deadlines are earlier. Please adhere to these deadlines.**

**UK Oxford & Cambridge, medical/dentistry/veterinary school applicants** must have completed the personal statement for the 1<sup>st</sup> week of September. Remember to register for UK Medical pre-admissions tests (i.e.: UKCAT) and inform your academic counsellor of your appropriate admission test for Oxford or Cambridge.

**UK Law applicants** need to register for the LNAT, if required, prior to their application. Please seek clarification for the academic counsellors.

**US/UK applicants**, please submit Common Application essays or other university-specific essays (US) and Personal Statements (UK) beginning the first week of September.

**US/UK applicants** should schedule an appointment, during the first week of term, with the academic counsellors to examine university applications, essays, and/or personal statements and overall plans and progress to be discussed. A follow-up meeting with parents and student should be arranged. Notify counsellors of teachers who will write your recommendations. **Note: Early Decision and Early Action candidates (US) and Oxford/Cambridge candidates (UK) should be prepared to have application sent off by the end of September.**

**Canadian/European/other applicants** should schedule an appointment, during the first weeks of term, with the academic counsellors to discuss deadlines and specific application requirements of the universities to which they will be applying.

**UK/US applicants** should be revising personal statements and college essays. All personal statements and essays should be written solely by the student.

**Some non-native English speakers** who apply to an English-speaking university may need to demonstrate English proficiency. They may be required to take the **iELTS exam** <http://www.ielts.org/> or **TOEFL exam** <http://www.ets.org/bin/getprogram.cgi?test=toefl> . Students must register on-line. Please be advised that only a few testing centers exist and seats are limited. Please register early!

**All students** should remind teachers of upcoming deadlines for letters of recommendation.

Registration for SAT exams is online at [www.collegeboard.com](http://www.collegeboard.com) . Please make sure to include the **ISL school code: 796540**. Exams take place at nearby testing centers.

The SAT dates are:

- |                         |  |
|-------------------------|--|
| <b>6 October, 2018</b>  | - registration deadline: 7 Sept, 2018                        |
| <b>3 November, 2018</b> | - registration deadline: 5 October, 2018                     |
| <b>1 December, 2018</b> | - registration deadline: 2 November, 2018                    |
| <b>9 March, 2019</b>    | - registration deadline: 8 February, 2019 (Regular SAT only) |

- 4 May, 2019** - registration deadline: 5 April, 2019  
**1 June, 2019** - registration deadline: 3 May, 2019 (SAT Subject tests only)

Registration for ACT exams is online at <http://www.actstudent.org/>. Please make sure to include the **ISL school code: 872930**. Exams take place at ISL and at nearby testing centers.

The ACT dates are:

- 8 September, 2018** - registration deadline: 3 August, 2018  
**27 October, 2018** - registration deadline: 21 September, 2018  
**8 December, 2018** - registration deadline: 2 November, 2018  
**13 April, 2019** - registration deadline: 8 March, 2019  
**8 June, 2019** - registration deadline: 3 May, 2019

## **Month by month**

### **September**

**UK** – Oxford & Cambridge/UK Medical, Dentistry and Veterinary Science students must have completed all aspects of their application and personal statements by Monday 01 October.

**US applicants** - Take ACT exam if you have not already done so or want to improve your score.

### **October**

**UK applicants** - Applications for students applying to Oxford, Cambridge or to medical/dentistry/veterinary science courses must be submitted to the counsellors by Monday 01 October. Other UCAS applications are due before 01 November and 03 December. Counsellors will work with students to determine specific deadlines.

**US applicants** - Early Decision and Early Action applicants must complete their applications by Friday 12 October.

**US applicants** - ACT, SAT or SAT Subject Tests take place if needed.

### **November**

**UK applicants** - Completed UCAS applications are due 01 November.

**US applicants** - SAT Subject Tests - if needed

### **December**

**UK applicants** - Completed UCAS applications are due 03 December.

**US applicants** - 03 December - All applications to US schools must be completed. All school documentation will be sent before the start of winter break.

**US applicants** - SAT or SAT Subject Tests if needed.

**All applicants** should notify academic counsellors of offers and non-offers.

**Any student who has not yet applied to university** should meet with academic counsellors to discuss plans for applications during Semester 2 or plans for GAP year.

### **SEMESTER 2 - 2019**

**All students must provide proof of application submission to academic counsellors at least two weeks prior to the University deadline. Some internal deadlines are earlier. Please adhere to these deadlines.**

**Canadian/Switzerland/European/Other Applicants** should meet with academic counsellors to discuss required documentation that needs to be sent from ISL to the universities to which they will be applying.

**US applicants** who have been accepted for **Early Decision entry** MUST withdraw other applications.

**All students** should notify academic counsellors of offers and non-offers.

**All students** - Please inform the counsellors of which university you would like to have your Final High School Grade Transcripts sent. All US, Canadian, Swiss, Dutch schools require this. ISL Transcripts **are not** official IBDP results. The IBDP Coordinator will ensure that official IB diploma results are sent to your university. If you are unsure, please see the academic counsellors for clarification.

**All students** who requested letters of recommendation from their subject teachers should send thank you notes.

**All students** who sat mock interviews should send thank you notes.

**All students** who have secure places should meet with the academic counsellors.

**All students** - if you receive a place at a university that you subsequently choose not to attend, please send them a nice note, politely thanking them and informing them of your decision.

**All UK applicants** should meet with academic counsellors to discuss firm and insurance choice offers. **Parents are strongly encouraged to attend this meeting.**

**All gap year students** should meet with academic counsellors to confirm plans for next year.

## Useful Information

### **Resources:**

- **Handbooks** describing a variety of topics may be found in the ISL Library. Other such books may be purchased at bookstores or over the Internet.
- Visit the **ISL website** - under: 'educational programme'; 'academic guidance'; 'resources'.
- Visiting **university websites** is a useful method to gain information regarding universities. Please see an extensive list of useful websites in the academic guidance section of the ISL webpage.
- **University catalogues** can be requested from websites or found in the ISL Library.
- Attend **University and college fairs** and meet visiting **university and college representatives** .

### **Responsibilities and Expectations:**

#### **Academic Counsellors:**

##### Our role is to:

- answer questions or concerns of either student or parent (Parents, please email or call; students, please stop by and see us and/or arrange an appointment for an extended visit)
- encourage students to attend college fairs
- meet and discuss options for further education and related topics
- encourage students to meet with university and college representatives who visit ISL
- ensure that all students have help with their application process
- provide guidance in deciding between universities or programmes within universities
- provide the necessary ISL documentation, transcripts, and recommendations that individual universities request
- encourage students to meet deadlines
- encourage, advise and assist students with essays/personal statements
- facilitate the process of finding responses to questions that students have been unable to answer from their own research

##### Our role is **not** to:

- choose universities for the student
- choose degree programs for the student
- meet deadlines that are specific to a university IF the student does not meet the internal ISL deadline (a completed application two weeks prior to university deadline)

NOTE: It is the responsibility of the student to be aware of university deadlines. These will vary between different universities.

- request the application
- complete the application

### **Parents:**

#### Your role is to:

- be supportive in your child's application process
- discuss with your child the various options/programmes of studies, and universities/countries that they will consider
- encourage them to meet internal and external deadlines
- discuss financial options – limitations inevitably exist
- maintain lines of communication with their academic counsellors when questions arise

#### Your role is **not** to:

- apply or complete university applications for your child
- write your child's essays or personal statement
- choose your child's degree programme or university

### **Student:**

#### Your role is to:

- research your options through various university or college books, the ISL library, and the Internet
- compile a list of potential colleges and programmes before the end of Year 12. Refine/revise the list over the summer and try to visit some of the universities. Please, avoid university visits during term time
- attend university and college fairs and meet with the representatives who visit our school
- listen to the advice of your counsellors, parents, and teachers
- work on personal statement or college essays (if required) and complete them well before ISL deadlines
- be proactive (Do not sit back and expect the process to happen, take ownership!)
- **meet all internal and external deadlines**